

Quick Start Guide

ARMS Software

<http://arms-sw.com>

1. Installation

ARMS (victim Advocate Record Management System) must be installed on every computer that you wish to use the software on. If you are installing it on more than 5 computers, please make sure you have purchased a version with enough licenses to cover the number of computers you will install it on (see license agreement at: http://www.arms-sw.com/license_agreement.htm).

For the purposes of this guide, we will assume that your CD ROM drive is drive D. To install ARMS; start by inserting the CD into your CD drive. The installation program will start automatically unless this feature has been disabled on your computer. If it does not startup automatically, open MY Computer and navigate to D:\ARMSv2_Setup.msi and double click on the setup file. If you are using VISTA or Windows 7, you will need to install it using an Administrator login (or you can right click on the installation file and choose Run As Administrator). Please take time to read the README file that is shown during the installation.

2. Database Files

The database files are installed to your application data folder in a database subfolder. In Windows XP, this is typically in C:\Documents and Settings*UserName*\Application Data\RC Computers\ARMS\Database. In Windows VISTA and Windows 7 this is typically in C:\Users*UserName* \AppData\Roaming\RC Computers\ARMS\Database. *UserName* is the name you use to logon to the computer (i.e. If I login using Ron as my login name, the UserName = Ron). If you are going to use a SQL database, the script to create the database is in this folder. The Access database is also in this folder. To make it easier, all the database files are also located on the CD in the D:\Database folder. You can use the files from the CD if you have one. If you downloaded the setup file, then refer to the above to find your database files.

NOTE: If you are using an Access database and more than one (1) user will be accessing the database, you MUST move the database to a location that ALL users from all computers have read/write permissions. We recommend putting the file on a shared folder on a server, but it can be on a shared folder (or Public folder for Windows 7) on a user's computer if that works best for you. If you are uncertain how to do this, please contact your IT specialist or network administrator.

If you are using a SQL database, please have your database administrator install the database and give you the connection information (please see the README.RTF file).

3. Running ARMS

The first time you start ARMS you will need to tell it where the database is. Select SQL Server or Access as your database and click on Save-Close. For an Access database, you will need to select the location of the database you moved as per the instructions above. For a SQL server database, please refer to the connection information given you by the database administrator. Please see the README.RTF file for more information. It is located on the CD and in your installation directory. Once you have correctly setup your connection information, ARMS remembers it and doesn't ask for it again.

4. Security

ARMS has the ability to setup security for different permission levels. By default, security is turned off and you do not need to login to ARMS (all users have admin access). If you want to use login security, please make sure to setup an ADMIN user (using the security menu in ARMS) before enabling security, otherwise you will not be able to make any changes that require an ADMIN user. You make changes to security using the Admin: Security menu.

5. Questions

If you have trouble getting ARMS setup and running, please contact us at: support@rccompulersolutions.biz or you can send us feedback on our website at: <http://arms-sw.com/feedback.htm>